Simi Valley HS Music Booster General Meeting

In Attendance:


Next Meeting: February 12, 2019 @7PM at President Dan Lipman’s home.

Meeting Called to order at 7:08pm by President Dan Lipman

Approval of Minutes:

Reviewed and approved

Mr. Smith Director report via email (unable to attend)

WBA: Show hosting for Fall 2019

- Directors can apply to host show
- WBA board will vote and decide if a potential host school may run an event
- Acceptance is based on a variety of factors
- Only three events are hosted each weekend (northern, central and southern California), sometimes two events are hosted within a region on a given weekend.
- The association handles all hiring of judges, registration/payment from bands and other admin. duties including the scheduling of the bands.
- Host schools pay a fee to be able to run their contest. That fee is communicated to directors in late January.
- Concessions, program sales and gate admission go to the host.
- Host schools only provide visual venues during the event, maps of campus and the standard trophies WBA awards.
- Potential hosts are notified in March/April if their venue will be hosting an event. Several schools apply to host and many are regulars who have hosted for many years. The weekend a new host school gets will be contingent upon what the current host schools accept first.
Director's notes continued: SCSBOA 2019

- Most associations build their season schedules backward starting with Thanksgiving break. Championships is usually the weekend that leads into the week of Thanksgiving.
- November has an extra week this year which means all potential events are likely going to be moved back/down one week.
- Band Spectacular is looking to be the first weekend of November which is usually an SAT day.
- Host schools may ask for another show date. Getting a change of event dates is also contingent on availability of judges, venue, etc. If they change their date, they are stuck with that date in subsequent years which may create other problems.
- There are multiple events each weekend and every school is usually affected by something on the calendar.

Treasurer's Report: Wendy Putnam

- Move and second to approve the ratification of checks 2749-2761 as shown below. Motion approved.
- We are ahead $15,000. A lot of the money will go to pay for Jordan coaching, Juan and Ahmeet. Jordan is payed up to date. He gets paid monthly by hours done in percussion.
- Uniforms need to be ordered by Feb. if needed so they would be here by band camp.
- Scott recommended getting a CPA to do taxes.

Financial Summary

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Checking Balance 12/1/2018</td>
<td>$48,820.37</td>
</tr>
<tr>
<td>Checks (#2749-2761) &amp; Journal Entries</td>
<td>&lt;$14,518.77&gt;</td>
</tr>
<tr>
<td>General Checking Ending Balance 12/31/2018</td>
<td>$50,878.62</td>
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<tr>
<td>Void Checks</td>
<td>None</td>
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<tr>
<td>Reserve Fund- Marching Band (Uniforms)</td>
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</tr>
<tr>
<td>Reserve Fund- Instruments</td>
<td>$5,344.93</td>
</tr>
<tr>
<td>Reserve Fund- Retained Earnings</td>
<td>$12,955.97</td>
</tr>
<tr>
<td>Petty Cash</td>
<td>&lt;$300&gt;</td>
</tr>
</tbody>
</table>
President’s Report: Dan Lipman

- **WBA Opportunity**: we would possibly host competition. It is smaller than Band Spectacular. 10-15 high caliper bands. The judges get flown in. Recommends streamlining if we do it. More vendors and we get percentage of sales and charge them fees to bring in profit for the program. Would be held on a Saturday. We would save on transportation fees if we hosted instead of going to a competition elsewhere. SVHS band can still compete since we don’t pay the judges. Mr. Smith has experience with WBA. Moorpark may now come to Simi to compete since they have a new director.

- **SCSBOA**: Francis mentioned we did our best year when we had in November. We will be looking at hosting in November this year.

- Would like to thank Wendy Putnam for her time and effort put into the program as Treasurer. She will be stepping down and Mary Ellen Belik is now our new Treasurer, thank you for stepping up Mary.

- Kristin Lenox has stepped down as VP of Fundraising and Patricia St. Laurent is now our new VP of Fundraising, thank you for stepping up.

- Please remove Wendy Putnam and Kristin Lenox from account and add Mary Ellen Belik and Patricia St. Laurent.

**2018/2019 Booster board finalized as of January 15, 2019**

- President: Dan Lipman **
- Vice-President/Fundraising: Patricia St Laurent **
- Treasurer: Mary Ellen Belik **
- Secretary: Shauna Raupach
- Membership/Fundraising: Grazyna Baran
- Logistics Manager: Frances Emmanuel **
- Volunteer Coordinator: Diane Schwartz
- Uniform Coordinator: Chris Savage
- Publicity Coordinator: Dan Lipman **
- Student Care Coordinator: Debi Palmer
- Auditor: Sunny Ahn
- Spiritware: Dawn Pickett

**The noted board members (President, Vice-President/Fundraising, Treasurer and Logistics Manager) have signature cards on file for the upcoming year. The Treasurer is the contracting officer.**

Debit cards will be available with Dan Lipman, Mary Ellen Belik and Patricia St Laurent.
Uniforms: Chris Savage

- Working on new helmet and plumes. Uniforms are fine. Shakos will be different and replaced.
- Mr. Smith has $2,000 unused that will go towards the helmets. Colony wants to purchase our white plumes and they will give us $1200. We will use that towards purchasing the 85 helmets that we order. We have $17,700 uniform budget. Helmets will come with boxes.
- Will be designing different sashes that will attach to jacket and do different color design for drumline.
- Instead of buying new uniforms, we will send off the ones we have to the dry cleaners. They should be dry cleaned after each marching band season.
- Ordering new, breathable garment bags. Board voted and approved to purchase new bags. Will be dry cleaning uniforms before putting in new bags.
- Will check on best pricing for dry cleaning
- Dan stated that helmets will be approved by board after Dan is done finalizing all helmet logistics.

FUNDRAISERS

- Alison Lipman has lined up Toppers at 20% profit for tomorrow. March fundraiser will be Chipotle with 33% profit.
- Discussed movie night at the school but construction starts on April 15th for the MPR.
- Presold tickets for winter concert went to ASB. We made a profit of $2807 for the winter concert. Choir did presales for the concert.
- See’s Candy sales have started. Grazyna mentioned that we got a new See’s Rep. 150 forms/envelopes were ordered buy not received yet. PDF will be sent out. 100 copies were made by Greg and Grazyna.

Membership Coordinator: Grazyna Baran

- Will be sending out updated ledgers on accounts.
- Marching Band and Color guard transportation fees reminder email needs to be sent out to those whom have not paid. $4500 collected and we still need $3000 in transport fees. Mostly Freshman have paid transport fees/ participation but not many in the other grades for Color guard.
- Dan mentioned that a letter can be drafted and sent out for requesting transport fees, board unanimously voted yes to that idea. Francis has business envelopes and Wendy noted we have stamps. We can export from charms to put students that have not payed on spreadsheet.
SVHS Booster Minutes

**Logistics Coordinator: Francis Emanuel**

- Roadies were amazing
- 7th year in program
- Suggested the slideshow should be done with an adult looking. Every child in the program should be included. All four ensembles should be included for the upcoming slideshow, group shots would be great. Section leaders would be great to lead for their sections to get pictures of the students.

**New Business:**

- President to put together a nominating committee for next season board members.
- Dan will send out a request to get board members for 2019/2020 season.
- Dan nominated Sunny and Chris for being on nominating committee. 3 years is the longest one can serve on board.
- Moorpark college said we could use their auditorium if needed. Not sure if we need to pay.